Programme Details

of the

Value Added Course (VAC)

on

"Communicative English and Soft Skills"

Organized by

Department of English, Government General Degree College, Dantan-II

In collaboration with

Department of English, Sunderban Hazi Desarat College

Duration

1st November, 2022 to 10 November, 2022

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Cir. No. 97(A)/22/GGDC, Dantan-II   **Date:** 19/10/2022

Notice

This is to notify for general information that the Department of English, Government General Degree College, Dantan-II is going to organise a Value Added Course in offline mode on **Communicative English and Soft Skills** in collaboration with the Department of English, Sunderban Hazi Desarat College from **1ˢᵗ November, 2022 to 10 November, 2022**. The willing students are requested to enroll themselves on or before 27 October, 2022. For enrollment they are asked to contact with Dr Ujjwal Kr Panda, Asst. Professor & Head, Dept. of English (9932972286). Participants will be provided certificates after successful completion of the course.

Dr. Shaishab Kumar Dinda   Dr. Ujjwal Kr Panda   Dr. Pabitra Kumar Rana
Officer-in-Charge   Head, Dept. of English & IQAC   Course Coordinator
                Coordinator

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Value Added Course (VAC)

on

Communicative English and Soft Skills

organised by

Department of English, Government General Degree College, Dantan-II

In collaboration with

Department of English, Sunderban Hazi Desarat College

Why Choose the Course

- To communicate in English confidently
- To develop soft skills like time management, stress management, leadership qualities, flexibilities to learn new ideas
- To develop writing skills

Course Fee: Nil

Only for the students of GGDC, Danatan-II

Duration

1st November, 2022 to 10 November, 2022

Last Date of Enrollment: 27 October, 2022

For Enrollment Contact: Dr Ujjwal Kr Panda, Asst. Professor & Head, Dept. of English (9932972286)

Course Coordinator: Dr Pabitra Kumar Rana, Asst. Professor, Dept. of English (9735448445)

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Value Added Course on Communicative English and Soft Skills
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Date	Time	Resource Person	Topic
01.11.2022	9.30 a.m -11 a.m.	Speech of the Officer-in-Charge, Coordinator of IQAC, Course Coordinator, Jt. Coordinator of IQAC	Inauguration and Welcome Address
	11 a.m-1p.m	Dr. Pabitra Kumar Rana, Course Coordinator & Asst. Professor of English, GGDC, Dantan-II	Meaning, Definition and concept of communication
	1.30 p.m -3.30p.m.	Dr. Ujjwal Kr. Panda, Asst. Professor of English, GGDC, Dantan-II	Paragraph Writing
02.11.2022	11 a.m-1p.m	Dr. Pabitra Kumar Rana	Process of Communication, barriers of effective communication and how to overcome them
	1.30 p.m -3.30p.m.	Dr. Ujjwal Kr. Panda	Report Writing, Notice Writing, Job application, CV writing
03.11.2022	11 a.m-1p.m	Dr. Pabitra Kumar Rana	Barriers of Effective Communication
	1.30 p.m -3.30p.m.	Dr. Ujjwal Kr. Panda	Email writing, formal letter writing
04.11.2022	11 a.m-1p.m	Dr. Pabitra Kumar Rana	Factors responsible for good communication, formal communication
	1.30 p.m -3.30p.m.	Dr. Ujjwal Kr. Panda	Business letters on enquiry of particular subjects, placing an order, giving advertisement,

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			complaint
05.11.2022	11 a.m-1p.m	Dr. Uttam Kumar Guru, Assistant Professor of English, Sunderban Hazi Desarat College	Meaning, Definition, Elements and Importance of Soft Skills
	1.30 p.m -3.30p.m.	Dr. Uttam Kumar Guru, Assistant Professor of English, Sunderban Hazi Desarat College	Communicative Skills, critical thinking and problem solving skills, Life-long learning and information management skills
07.11.2022	11 a.m-1p.m	Dr. Uttam Kumar Guru, Assistant Professor of English, Sunderban Hazi Desarat College	Entrepreneurship skills, professional and moral ethics, leadership skills, Informal communication, Situational English Conversation like greeting, leave taking, turn taking
	1.30 p.m -3.30p.m.	Dr. Uttam Kumar Guru, Assistant Professor of English, Sunderban Hazi Desarat College	Body language, etiquette, emotional intelligence, time management skills, group-discussion skills, presentation skills, interview skills,
09.11.2022	11 a.m-1p.m	Dr. Pabitra Kumar Rana Dr. Ujjwal Kr. Panda	Viva voce
	1.30 p.m -3.30p.m.	Dr. Pabitra Kumar Rana Dr. Ujjwal Kr. Panda	Viva voce
10.11.2022	11 a.m-12 p.m	Dr. Shaishab Kumar Dinda Officer-in-Charge Dr. Ujjwal Kr Panda Head, Dept. of English & IQAC Coordinator Dr. Pabitra Kumar Rana Course Coordinator	Witten Examination (MCQ Test)
	1 p.m -2.30 p.m.		Valedictory Session and Certificate Distribution

Total Contact Hours: 32 Hours

Dr. Shaishab Kumar Dinda
Officer-in-Charge

Dr. Ujjwal Kr Panda
Head, Dept. of English & IQAC Coordinator

Dr. Pabitra Kumar Rana
Course Coordinator

Government General Degree College, Dantan-II

Syllabus of Value Added Course(VAC)

on

COMMUNICATIVE ENGLISH AND SOFT SKILL

Objectives: The main objectives of this course are –

- To be able to apply English grammar correctly while communicating
- To develop soft skills like time management, stress management, leadership qualities, flexibility to learn new ideas
- To develop active listening skill
- To be able to avoid the barriers of effective communication

Outcomes: The anticipated outcomes of this course are –

- It will help increasing the Emotional Quotient in the students
- It will help them take appropriate and responsible decisions
- It will enhance their career prospects and job performance

Module-1 Elements of Communication

I.   Meaning, Definition and Concept of Communication
II.   Process of Communication
III.   Barriers of Effective Communication
IV.   Factors responsible for good Communication
V.   Formal Communication
VI.   Non-Verbal Communication

Module-2 English Grammar

I.   Noun, Adjectives, Verb, Adverb, Preposition
II.   Tense
III.   Subject-Verb Agreement
IV.   Voice

Module-3 Formal Writing skill

I.   Paragraph Writing
II.   Report Writing
III.   Notice
IV.   Email Writing
V.   Formal Letter Writing → To Principal, to HOD, to Librarian, Business letters on Enquiry of particular subjects, Placing an Order, Giving Advertisement, Complaint, Job Application
VI.   C.V. Writing

Module-4 Introduction to Soft Skills

I.   Meaning, Definition and Importance of Soft Skills
II.   Elements of Soft Skills
       → Communicative skills, Critical thinking and Problem-Solving Skills, Team-work, Life-long Learning and Information Management Skills, Entrepreneurship Skills, Professional and Moral Ethics, Leadership skills
III.   Essential Qualities of Soft Skills
       → Body Language, Etiquette, Emotional Intelligence, Time-management skills, Group-discussion skills, Presentation skills, Interview Skills

References:

1. Wren And Martin, rev by N.D.V. Prasada Rao (2017) English Grammar and Composition. S. Chand Publishing
2. Chauhan, Gajendra Singh and Sharma, Sangeeta. Soft Skills: An Integrated Approach to Maximaise Personality. Wiley India, 2016.
3. Bandopadhyay, Debashis and Krishnan, Malathy. Connect: A Course in Communicative English. Cambridge University Press, 2018.

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Guidelines for Evaluation Procedure

After completion of the Classes an evaluation process will be conducted by the concerned authority. Evaluation guide lines are given below-

Mode of evaluation:

(i) MCQ test: Full marks – 40 (40 questions, each carrying 1 marks)

(ii) Viva-Voce: Full marks – 10

(iii) Class Attendance and overall performance: Full Mark - 10

Gradation Scale:
90% -100% – A+
80% - 89% – A
70% - 79% – B+
60% - 69% – B
50% - 59% – C+
40% - 49% – C

Course Co-ordinator, Govt. General Degree College, Dantan-II	Co-ordinator of IQAC, Govt. General Degree College, Dantan-II	Head, Dept. of English, Govt. General Degree College, Dantan-II	Officer-in-Charge Govt. General Degree College,

Government General Degree College, Dantan-II

Value-Added Course Test

Communicative English and Soft Skill

F.M-40   Time: One Hour

Name: --

Regi. No. with Year —--

Tick the correct answer from the options given against each question. 1×40= 40

1. Which, among the following, does mean communication without words?

a) Mass Communication
b) Written Communication
c) Oral Communication
d) Non-verbal Communication

2. By what method can we know that the receiver understood or got the message?

a) Transmitting
b) Feedback
c) Message
d) Listening

3. Which can be used to overcome communicational barrier?
a) using a translator
b) by writing a letter
c) not communicating at all
d) using your own language

4. Which of the following is a positive facial expression?
a) Staring hard
b) Wrinkled forehead
c) Looking somewhere else
d) Nodding while listening

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5. Which type of words should be used for good communication?
a) Acronyms
b) Technical
c) Jargons
d) Simple

6. Visual Communication is dependent on what factors?
a) Signs, symbols and pictures
b) Text messages
c) Posture
d) Body language

7. The process in which the receiver interprets and understands the message is called…
a) Encoding
b) Decoding
c) Receiving
d) Feedback

8. Which of the following is an example of oral communication?
a)Newspaper
b) Letters
c) Phone call
d) e-mail

9. "The bird flew away quickly from the tree."— Identify the adverb.
a)The
b) quickly
c) tree
d) from

10. Which type of sentence does contain two independent clauses joined by conjunction?
a)Simple Sentence
b) Compound Sentence
c) Complex Sentence
d) None of the above

11. What are soft skills?
a) Specific technical abilities related to a particular job
b) Non-technical interpersonal and personal attributes
c) Computer programming skills

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d) Academic qualifications and degrees

12. Which of the following is an example of a soft skill?
a) Coding in Python
b) Problem-solving
c) Operating heavy machinery
d) Data analysis

13. Why are soft skills important in the workplace?
a) They are not essential for career success.
b) They contribute to a positive work environment and enhance teamwork.
c) Soft skills are only relevant for leadership positions.
d) Soft skills are not transferable to different job roles.

14. Which soft skill refers to the ability to convey information effectively and listen actively to others?
a) Creativity
b) Emotional intelligence
c) Communication
d) Time management

15. What is emotional intelligence?
a) The ability to understand and manage one's emotions and empathize with others
b) The capability to learn programming languages quickly
c) The skill of managing time effectively
d) The aptitude to work well in a team environment

16. How do soft skills differ from hard skills?
a) Soft skills are specific and measurable abilities, while hard skills are transferable.
b) Soft skills are technical, while hard skills are interpersonal.
c) Soft skills are not essential in the workplace.
d) Soft skills and hard skills are synonymous terms.

17. Which soft skill involves the capability to adjust to changing circumstances and embrace new challenges?
a) Emotional intelligence
b) Adaptability
c) Leadership
d) Conflict resolution

18. Why are employers seeking candidates with strong soft skills?
a) Soft skills are irrelevant in the workplace.
b) Soft skills contribute to a negative work environment.
c) Soft skills enhance teamwork and productivity.
d) Soft skills are only needed in creative fields.

19. What soft skill involves the capacity to influence and guide others toward shared goals?
a) Communication
b) Adaptability
c) Leadership
d) Decision making

20. Which soft skill is crucial for effectively managing and resolving disagreements or disputes?
a) Time management
b) Creativity
c) Conflict resolution
d) Emotional intelligence

21. What is the significance of time management as a soft skill?
a) Time management leads to inefficiency and missed deadlines.
b) Time management has no impact on productivity.
c) Time management allows individuals to prioritize tasks and meet deadlines effectively.
d) Time management is irrelevant in the workplace.

22. How can soft skills contribute to personal relationships?
a) Soft skills limit effective communication and understanding.
b) Soft skills avoid empathy and emotional connection.
c) Soft skills foster effective communication, empathy, and mutual understanding.

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d) Soft skills are not applicable in personal relationships.

23. Why is adaptability important in today's fast-paced work environment?
a) Adaptability limits creativity and innovation.
b) Adaptability avoids change and challenges.
c) Adaptability allows individuals to adjust to evolving circumstances and remain effective.
d) Adaptability is only relevant for leadership positions.

24. How can individuals develop their soft skills?
a) Soft skills cannot be developed or improved.
b) Soft skills are innate and cannot be refined.
c) Soft skills can be developed through training, practice, and real-life experiences.
d) Soft skills are irrelevant in personal development.

25. What soft skill involves the capability to think innovatively and generate original ideas and solutions?
a) Creativity
b) Decision making
c) Collaboration
d) Conflict resolution

26. How can soft skills benefit employees in customer-facing roles?
a) Soft skills are not relevant for customer interactions.
b) Soft skills enhance effective communication and build rapport with customers.
c) Soft skills lead to conflicts and challenges with customers.
d) Soft skills are not transferable to customer service roles.

27. What is the role of collaboration as a soft skill?
a) Collaboration limits effective teamwork and productivity.
b) Collaboration fosters the generation of multiple ideas and perspectives.
c) Collaboration avoids communication and interaction with others.
d) Collaboration has no impact on the work environment.

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28. How does emotional intelligence impact interpersonal relationships?
a) Emotional intelligence leads to a lack of understanding of one's emotions and others'.
b) Emotional intelligence fosters empathy, understanding, and effective communication with others.
c) Emotional intelligence limits the development of soft skills.
d) Emotional intelligence is irrelevant in interpersonal interactions.

29. What soft skill involves the skill of making informed and effective decisions based on available information?
a) Communication
b) Creativity
c) Decision making
d) Conflict resolution

30. How can creative thinking benefit problem-solving?
a) Creative thinking leads to avoiding problem-solving and challenges.
b) Creative thinking has no impact on problem-solving.
c) Creative thinking fosters innovative and effective solutions to problems.
d) Creative thinking is irrelevant in problem-solving.

31. Which soft skill involves the capability to manage and resolve disagreements or conflicts constructively?
a) Time management
b) Adaptability
c) Conflict resolution
d) Leadership

32. How can soft skills contribute to effective teamwork?
a) Soft skills hinder effective communication and collaboration in teams.
b) Soft skills lead to conflicts and challenges in team dynamics.
c) Soft skills foster mutual understanding, communication, and respect among team members.
d) Soft skills are irrelevant in team environments.

33. What soft skill involves the capability to adjust to changing circumstances and embrace new challenges?

a) Emotional intelligence
b) Adaptability
c) Leadership
d) Conflict resolution

34. Why do employers value candidates with strong soft skills?
a) Soft skills are not essential for career success.
b) Soft skills contribute to a negative work environment.
c) Soft skills enhance teamwork and productivity.
d) Soft skills are only needed in creative fields.

35. What is the role of leadership as a soft skill?
a) Leadership involves following established rules and guidelines.
b) Leadership fosters effective communication and collaboration in teams.
c) Leadership has no impact on team dynamics.
d) Leadership involves influencing and guiding others toward shared goals.

36. How does conflict resolution contribute to effective team dynamics?
a) Conflict resolution encourages conflicts and disputes among team members.
b) Conflict resolution avoids effective communication and understanding.
c) Conflict resolution fosters constructive problem-solving and collaboration in teams.
d) Conflict resolution is irrelevant in team environments.

37. What is the role of time management as a soft skill?
a) Time management leads to inefficiency and missed deadlines.
b) Time management has no impact on productivity.
c) Time management allows individuals to prioritize tasks and meet deadlines effectively.
d) Time management is irrelevant in the workplace.

38. How can soft skills benefit personal relationships?
a) Soft skills limit effective communication and understanding in personal relationships.
b) Soft skills avoid empathy and emotional connection.
c) Soft skills foster effective communication, empathy, and mutual understanding in personal relationships.

d) Soft skills are not applicable in personal relationships.

39. Why is adaptability important in today's fast-paced work environment?
a) Adaptability limits creativity and innovation.
b) Adaptability avoids change and challenges.
c) Adaptability allows individuals to adjust to evolving circumstances and remain effective.
d) Adaptability is only relevant for leadership positions.

40. How can individuals develop their soft skills?
a) Soft skills cannot be developed or improved.
b) Soft skills are innate and cannot be refined.
c) Soft skills can be developed through training, practice, and real-life experiences.
d) Soft skills are irrelevant in personal development.

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Programme Details

of the

Value Added Course (VAC)

on

"The Discipline of History and Career Opportunities"

Organized by

Department of History, Government General Degree College, Dantan-II

Duration

16th September – 26th September, 2022

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Govt. of West Bengal

Department of History

Government General Degree College, Dantan-II

Kashmuli:: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in ::
Email: kgcprincipal@yahhho.com

Ref. No. VAC/HIS/08/2022/01.

Date: 29/08/2022

A meeting regarding the formation of a committee for value added course will be held at 2 P.M. on 31/08/2022 at the office of the officer-in-Charge. All the staffs of the Department of History, TCS, ACS and Co-ordinator of IQAC are requested to attend the same.

Copy to:

(i) Dept. file

(ii) TCS

(iii) ACS

(iv) Co-ordinator, IQAC

Counter signed by

Officer-in-Charge

Govt. General Degree College, Dantan-II

Officer in Charge
Govt. Gen. Degree College
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Head 29/08/22

Dept. of History

Department of History
Govt. Gen. Degree College, Dantan-II
Paschim Medinipur, (W.B.)

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Department of History

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Email: kgcprincipal@yahhho.com

Ref. No. NAC/His/ 09/ 2022/0 2.

Date: 03/09/2022

A meeting of Value-added Course Committee will be held at 2 P.M. on 05/09/2022 at the Department of History. All the committee members are requested to attend the same.

Agenda:

(i) Course Schedule, Guidelines and registration process

(ii) Syllabus

(iii) Evaluation process

Copy to:

(i) Dept. file

(ii) TCS

(iii) ACS

(iv) Co-ordinator, IQAC

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HOD
Dept of History
Head
Department of History
Govt. Gen. Degree College, Dantan-II
Paschim Medinipur, (W.B.)

Govt. of West Bengal

Department of History

Government General Degree College, Dantan-II

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Email: kgcprincipal@yahhho.com

Ref. ~~Cir.~~ No. VAC/HIS/09/2022/03.   Date: 07/09/2022

Notice

This is to notify that Department of History, Government General Degree College, Dantan-II is going to organize a Value-Added Course on 'The Discipline of History and Career Opportunities' in collaboration with IQAC on and from **16.09.2022 – 26.09.2022** through offline mode.

Interested students (expect those who have already participated in another VAC programme in the current semester) of our college are requested to register through the **Google Form** attached with this notification. In order to participate in the said programme, one needs a No Objection Certificate from their respective HODs. For further enquiry please contact with the Course Co-ordinator (Dr. Ram Krishna Biswas, Mob: 7001667221) before the last date of registration. Participation certificate will be provided after successfully completion of the course.

N.B.: No course fees or registration fees are required.

Counter signed by

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Govt. General Degree College, Dantan-II
Officer in charge
Govt. Gen. Degree College
Dantan - II

Head   07/09/'22
Department of History
Govt. General Degree College, Dantan-II
Head
Department of History
Govt. Gen. Degree College, Dantan-II
Paschim Medinipur, (W.B.)

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1. Notice Board
2. Office file

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Value Added Course

on

"The Discipline of History and Career Opportunities"

organized by

Dept. of History

Govt. General Degree College, Dantan – II

Duration

From: 16/09/2022 to 26/09/2022

Last Date of Application: 14/09/2022

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Syllabus of

Value added Course on

"The Discipline of History and Career Opportunities"

Syllabus

1. Graduation degree and Career Opportunities.
    1.1. Civil Services (WBCS/UPSC and other states PSC.)
    1.2. Discipline of History and other competitive exams.
2. Master's Degree and Career Opportunities.
    2.1. NET/SET/SLET/JRF and lectureship.
    2.2. School service Commission and Teaching jobs.
3. Research and Career opportunities.
    3.1. Ph.D. and Higher Education.
    3.2. Research in History and funding agencies.
4. History, Anthropology and Archaeology and Career opportunities.
    4.1. Jobs in Archaeological Survey of India.
    4.2. Archives and other Job.
    4.3. Anthropology and Jobs.
5. History and Journal Publication.
    5.1. Job of Journal Editor and Proof reading and Publication.
    5.2. Job of Translator of Historical Books and sources.
6. History and Freelancing.
    6.1. Freelancing as youtuber and Blogger etc
    6.2. History, Archaeology and Tourist Guide.
    6.3. Story Telling.

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-:The End:-

Govt. of West Bengal

Department of History

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Email: kgcprincipal@yahhho.com

Schedule for Value Added Course on
"The Discipline of History and Career Opportunities"

Sl. No	Date and Duration	Speaker and Topic
01	Date:16/09/2022 Time: 10AM – 12PM	Md Ekramul Hoque (M.A) Govt. Gen. Degree College, Dantan-II **Masters in History and New Dimension of Careers.**
02	Date: 16/09/2022 Time: 12:30PM -2:30PM	Ram Krishna Biswas (M.A, M.Phil.) Govt. Gen. Degree College, Dantan-II **Research in History and Career Opportunities.**
03	Date: 17/09/2022 Time: 10AM – 12PM	Md Ekramul Hoque (M.A) Govt. Gen. Degree College, Dantan-II **Studying History in UG level and Career opportunities.**
04	Date: 17/09/2022 Time: 12.30M – 2.30PM	Ram Krishna Biswas (M.A, M.Phil.) Govt. Gen. Degree College, Dantan-II **Discipline of History and other competitive exams**
05	Date:18/09/2022 Time: 10AM – 12PM	Md Abu Nasim (M.A) UPSC and the Discipline of History
06	Date: 18/09/2022 Time: 1PM – 3PM	Md Abu Nasim (M.A.) Syllabus of NET, SET, JRF and Strategies.
08	Date: 19/09/2022 Time: 10AM – 12.30PM	Md Abu Nasim (M.A.,) Prelims and Mains of WBCS and History
09	Date: 19/09/2022 Time: 1PM – 3PM	Kabirul Haque Khan (M.A) Job opportunities as Teacher after Studying History.
10	Date: 20/09/2022 Time: 10AM – 12PM	Totan Seikh (M.A) Research and Funding Agencies.
11	Date: 20/09/2022 Time: 1PM – 3PM	Totan Seikh Higher studies in Foreign Countries.
12	Date: 21/09/2022 Time: 10AM – 12PM	Suvojit Aown GGDC, Mohonpur Jobs and Career Opportunities at Archaeological Survey of India and the Study of History

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13	Date: 21/09/2022 Time: 1PM – 3PM	Suvojit Aown GGDC, Mohonpur Study of History and Job opportunities in archives and job responsibility.
11	Date: 22/09/2022 Time: 1PM – 3PM	Ram Krishna Biswas (M.A, M.Phil.) Govt. Gen. Degree College, Dantan-II Jobs at Anthropological Survey of India and the Study of History.
12	Date: 22/09/2022 Time: 1PM – 3PM	Saddam Hussain (M.A, M.Phil.) Govt. Gen. Degree College, Dantan-II Job of Editor in Various Journals and essentials must know for all.
13	Date: 23/09/2022 Time: 10AM – 12PM	Saddam Hussain (M.A, M.Phil.) Govt. Gen. Degree College, Dantan-II Job of Editor and Proof reader in Publication sector.
14	Date: 23/09/2022 Time: 1PM – 3PM	Samik Saha GGDC, Dantan-II History and Freelancing: Special reference to YouTube and Facebook, Blogging.
15	Date: 24/09/2022 Time: 10AM – 12PM	Sk. Samsul Arefin. Job of Translator in various Govt and Non-government organisation.
16	Date: 24/09/2022 Time: 1PM – 3PM	Dr. Samaresh Das (M.A.) GGDC, Dantan-II. Knowledge of history and job of a tour guide.
17	Date: 25/09/2022 Time: 10AM – 12PM	Joy Chakraborty GGDC, Dantan-II The Art of Story telling and the knowledge of History.
18	Date: 25/09/2022 Time: 1PM – 3PM	Pabitra Kumar Rana GGDC, Dantan-II Historical Content Making for various Social Media Sites.
19	Date: 26/09/2022 Time: 10AM – 12PM	Md Ekramul Hoque GGDC, Dantan-II Syllabus of History at UPSC and WBCS examinations.
20	Date: 26/09/2022 Time: 1PM – 3PM	Ram Krishna Biswas (M. A, M.Phil) Discussion on the syllabus of NET/SET in History.

Md. Ekramul Hoque

Signature of course Co-ordinator

GGDC, Dantan-II

Signature of HOD

GGDC, Dantan-II
Head
Department of History
Govt. Gen. Degree College, Dantan-II
Paschim Medinipur, (W.B.)

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Programme Details

of the

Value Added Course (VAC)

on

"ON Entry-in Service"

Organized by

IQAC, Government General Degree College, Dantan-II

Duration

25/03/2023-23/05/2023

Officer - in- Charge
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Govt. of West Bengal

Office of the Principal / Officer-in-Charge

Government General Degree College, Dantan-II

(College recognised under Section 2 (f) of the UGC Act, 1956)

Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in ::
Email – kgcprincipal@yahoo.com

Ref:...VAC1/01/IQAC Dantan-II   Date...27/02/2023.......

All the faculties of our college are requested to attend a meeting for a discission on Value Added Course which will be organized soon by IQAC, GGDC Dantan-II. The meeting will be held from 2 PM in the Staff Room on 01/03/2023.

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Ref:...VAC1/02/IQAC Dantan-II   Date...03/03/2023.......

It is hereby notified to all the students of our college that Internal Quality Assurance Cell (IQAC), Govt. General Degree College Dantan-II will be organizing a Value Added Course "Entry in Service". This course will help the students for different Job oriented examinations. Interested students are requested to contact Mr. Aniruddha Das, Assistant Professor, Department of Political Science and IQAC for registration and any further details. Kindly note that there is no course fee and certificate will be provided after completion of the course. An information brochure will soon be released containing the syllabus and class distribution details.

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Ref:...VAC1/03/IQAC Dantan-II

Date...08/03/2023.......

Value Added Course ON Entry-in Service (40 hours)

(Guidance for Competitive Examinations)

A module-based Value Added Course which will help the students to compete for different Job examination. It is having four modules which will be covered through out the course. The Syllabus for each of the module is given below:

1. MATHEMATICAL ABILITIES

SYLLABUS:

1. Number Systems
2. Profit, Loss and Discount
3. Time and Distance, Time and Work
4. Algebra
5. Linear Equations
6. Geometry
7. Statistics and Probability
8. Miscellaneous: Clock Problems, Calendar etc.

FIVE CLASSES OF 2 HOURS EACH = 10 HOURS (For Each Module)

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2. BASIC COMPUTER COURSE (BCC)

OBJECTIVES:

- The course aims to impart basic computer skills to students, particularly focusing on tasks such as using computers for word processing, preparing business letters, browsing the internet, sending emails, and using internet banking services.
- After completing the course, students should be able to perform these basic tasks independently.

Course Duration:

- **Total Hours**: 10 Hours
  - o **Theory**: 6 hours
  - o **Practical**: 4 hours

Activity Schedule:

The course is divided into several topics, each with a specific allocation of theory, tutorial, and practical hours:

1. Knowing Computer:
2. Word Processing:
3. Using Spreadsheet (Excel):
4. Introduction to Internet, WWW:
5. Communications:
6. Making PowerPoint Presentation (PPT):

Syllabus Outline:

1. Knowing Computer
2. Understanding Word Processing
3. Using Spreadsheet
4. Introduction to Internet, WWW, and Communications
5. Making Small Presentation

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3. English Communicative Skills & Personality Development course

- **Objective**:
  - The course is designed to improve English communication skills and aid in personality development to enhance the job employability of students.
  - Upon completing the course, students' communication skills will be enhanced, and they will learn how to present themselves in job interviews, group discussions, and workplace environments.

Course Duration:

- **Total Hours**: 10 Hours
  - **Theory**: 6 hours
  - **Practical**: 4 hours

Syllabus Outline:

1. **Definition of Communication**: Verbal & Non-Verbal Communication.
2. **Four Skills of Language**: Listening, speaking, reading, and writing.
3. **Personality Development & Communication Skills**:
   - **Theory**: Reading & Writing
   - **Practical**: Listening & Speaking
4. **Introducing Myself Using Describing Words (Adjectives)**: Applied Grammar
5. **Interview Skills**:
6. **Group Discussions**:
7. **CV Writing & Writing E-mails**:
8. **Business Etiquette**: Role & Behavior of Body Language, Soft Skills Behavior.

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4. General Knowledge and General Intelligence (GK & GI)

- **Objective**:
  - The course aims to enhance students' general knowledge, current affairs, and general intelligence to improve their job employability.
  - It is designed to help students perform well in competitive exams, class debates, entrance tests, group discussions, and interviews. The course also focuses on improving conversational skills, enabling students to confidently speak on a variety of topics.

Course Duration:

- Total Hours: 10 Hours
  - **Theory**: 8 hours
  - **Tutorial**: 2 hours

Syllabus Outline:

1. **G.K. on History & Geography**: Covers Indian History (ancient, medieval, and modern), world history, physical and Indian geography.
2. **G.K. on Science**: Basic science and technology.
3. **Indian Constitution**: Fundamental concepts and Indian economy.
4. **Current Affairs**: Focuses on sports, games, awards & prizes, and famous personalities
   - **Reasoning/Mental Ability**:
   - Topics include:
     - Number & Letter Series
     - Venn Diagram
     - Coding and Decoding
     - Blood Relations
     - Route Directions
     - Odd Man Out
     - Analogy
     - Symbols & Their Relations

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Course Schedule

Sl No	Date	Time	Topic	Assigned Teacher
1.	25.03.2023	3.00 P.M-5.00 P.M	MATHEMATICAL ABILITIES	B.M
2.	01.04.2023	3.00 P.M-5.00 P.M	BASIC COMPUTER COURSE (BCC)	P.K.G
3.	08.04.2023	3.00 P.M-5.00 P.M	English Communicative Skills & Personality Development course	P.K.R
4.	15.04.2023	3.00 P.M-5.00 P.M	General Knowledge and General Intelligence (GK & GI)	M.E.H
5.	29.04.2023	3.00 P.M-5.00 P.M	MATHEMATICAL ABILITIES	N.D
6.	06.05.2023	3.00 P.M-5.00 P.M	BASIC COMPUTER COURSE (BCC)	B.M
7.	13.05.2023	3.00 P.M-5.00 P.M	English Communicative Skills & Personality Development course	S.H
8.	15.05.2023	11.00 A.M-1.00 P.M	General Knowledge and General Intelligence (GK & GI)	M.B
9.	17.05.2023	11.00 A.M-1.00 P.M	MATHEMATICAL ABILITIES	P.K.G
10.	18.05.2023	11.00 A.M-1.00 P.M	BASIC COMPUTER COURSE (BCC)	B.M
11.	19.05.2023	11.00 A.M-1.00 P.M	English Communicative Skills & Personality Development course	P.K.R
12.	20.05.2023	11.00 A.M-1.00 P.M	General Knowledge and General Intelligence (GK & GI)	R.K.B
13.	22.05.2023	11.00 A.M-1.00 P.M	MATHEMATICAL ABILITIES	N.D
14.	23.05.2023	11.00 A.M-1.00 P.M	BASIC COMPUTER COURSE (BCC)	B.M

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15.	24.05.2023	11.00 A.M-1.00 P.M	English Communicative Skills & Personality Development course	S.H
16.	25.05.2023	11.00 A.M-1.00 P.M	General Knowledge and General Intelligence (GK & GI)	S.S
17.	26.05.2023	11.00 A.M-1.00 P.M	MATHEMATICAL ABILITIES	P.K.G
18.	27.05.2023	11.00A.M-1.00 P.M	BASIC COMPUTER COURSE (BCC)	S.S
19.	29.05.2023	11.00 A.M-1.00 P.M	English Communicative Skills & Personality Development course	P.K.R
20.	30.05.2023	11.00 A.M-1.00 P.M	General Knowledge and General Intelligence (GK & GI)	C.M
21.	31.05.2023	11.00A.M	M.C.Q Exam & Practical Exam	

B.M: Sri Biplab Maity, Assistant Professor of Mathematics
P.K.G: Dr. Pravash Kumar Giri, Assistant Professor of Mathematics
P.K.R: Dr. Pabitra Kumar Rana, Assistant Professor of English
M.E.H: MD Ekramul Hoque, Assistant Professor of History
N.D: Sri Narayan Das, Assistant Professor of Mathematics
M.B: Dr Madhusudan Bera, Assistant Professor of Chemistry
R.K.B: Sri Ramkrishna Biswas, Assistant Professor of History
S.S: Dr. Samik Saha, Assistant Professor of Physics
C.M: Sri Chinmoy Mukherjee, Assistant Professor of Physics

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Evaluation Procedure

The evaluation process for the Value Added Course will be conducted by the concern authority. Evaluation guidelines is given below -

10 Marks for Attendance

80 Marks for Written Exam (Mode of Examination: MCQ)

10 Marks for Practical Exam

Full Marks 100

Certificate will be issued to the candidate after completion of the course. The following Gradation will be used while issuing the certificate.

Marks Obtained	Grade
90% & Above	A+
80% - 89%	A
70% - 79%	B+
60% - 69%	B
50% - 59%	C+
40% - 49%	C
Below 49%	No Certificate will be issued

IQAC
Government General Degree College
Dantan-II

Officer-in-Charge
Government General Degree College
Dantan-II

Government General Degree College, Dantan-ll
MCQ Test
COURSES ON Entry-in Service
(Guidance for Competitive Examinations)
Duration: 1.00Hour   Full Marks: 80

Name: Department:

Semester: College Roll No:

1. Select the most appropriate option to fill in the blank.
    The boys were tired, but not too tired to examine the little hut _____.
    a. weirdly
    b. weakly
    c. Thoroughly
    d. Sluggishly

2. Select the option that corrects the misspelt words in the given sentence.
    I can't pitcure him figting or picking on anyone.
    a. I can't picture him fighting or picking on anyone.
    b. I can't pitcure him fiting or piking on anyone.
    c. I can't pitcure him fighting or pekking on anyone.
    d. I can't pictre him fighting or pickning on anyone.

3. Select the option that will improve the underlined part of the sentence. In case no improvement is needed, select 'No improvement required'.
Why doesn't you try calling your family again?
    a. you don't tries
    b. doesn't you tried
    c. don't you try
    d. No improvement required

4. Select the most appropriate ANTONYM of the underlined word.
Their reverence reaches its **zenith** here at the birthplace of the country's founder.
    a. crest
    b. Nadir
    c. horizon
    d. pinnacle

5. The following sentence has been divided into parts. One of them may contain an error. Select the part that contains the error from the given options. If you don't find any error, mark 'No error' as your answer.
Solar storms can / impact Earth-dwellers / in significantly ways.
    a. Solar storms can
    b. impact Earth-dwellers
    c. No error
    d. in significantly ways

6. Select the correctly spelt word.
    a. Influnce
    b. Inlluence
    c. Influance
    d. Influennce

7. Comprehension:

In the following passage, some words have been deleted. Read the passage carefully and select the most appropriate option to fill in each blank.

The Government is taking seriously the (1) _____ of road safety and is committed to reducing the number of people killed in accidents. Forums are being conducted (2) _____ to bring law-makers, law enforcement officers and road users together to discuss ways to (3) _____ the rise in road accidents. Everyone agrees that more needs to be done on road safety in its determination to (4) _____ the rate of road accidents in the country. The Government, with the cooperation of relevant agencies, is making serious (5) _____ to instil proper road culture in children, young adults and the public in general.

SubQuestion No :

8. Select the most appropriate option to fill in blank number 1.
   a. Release
   b. residue
   c. issue
   d. site

9. Select the most appropriate option to fill in blank number 2.
   a. regularly
   b. habitually
   c. terminally
   d. rarely

10. Select the most appropriate option to fill in blank number 3.
   a. confess
   b. tackle
   c. conduct
   d. deal

11. Which of the mathematical signs should be interchanged in the given equation to make it mathematically correct?

$31 \div 14 \times 9 + 3 - 7 = 66$

   a. $\div$ and $+$
   b. $\div$ and $\times$
   c. $-$ and $\times$
   d. $-$ and $+$

12. Read the given statements and conclusions carefully. Assuming that the information given in the statements is true, even if it appears to be at variance with commonly known facts, decide which of the given conclusions logically follow(s) from the statements.

Statements:
Some tablets are laptops.
Some laptops are computers.

Conclusions:
I. Some tablets are computers.
II. Some laptops are not tablets.

   a. Only conclusion I follows.
   b. Both conclusions I and II follow.
   c. Neither conclusion I nor II follows.
   d. Only conclusion II follows.

13. Select the option that is related to the fifth number in the same way as the second number is related to the first number and the fourth number is related to the third number.

16: 38:: 26: 58:: 37: ?

    a. 78
    b. 76
    c. 74
    d. 80

14. Select the number from the given options that can replace the question mark (?) in the following series.

205, 222, 241, 264, 293, ?

    a. 346
    b. 324
    c. 328
    d. 334

15. In a certain code language, "TYR" is coded as '65', and 'GAP' is coded as '26'. How will 'MOJ' be coded in that language?

    a. 40
    b. 41
    c. 38
    d. 39

16. Select the option that is related to the sixth word in the same way as the first word is related to the second word and the third word is related to the fourth word.

Speech : Dumb :: Sight : Blind :: ? : Deaf

    a. Sound
    b. Vibrations
    c. Voice
    d. Language

17. Select the option in which the pair of letter-clusters share the same relationship as that shared by the given pair of letter-clusters.

MOB : KMZ :: ?

    a. AJK : YHN
    b. LOP : JMN
    c. BND : DLB
    d. STB : PRZ

18. In a certain code language, 'CYLINDER' is written as 'CYLJNDFR', 'CERTAIN' is written as 'CFRTBJN', and 'PURPOSE' is written as 'PVRPPSF'. How will 'QUEUEING' be written in that language?

    a. QFVFVJNG
    b. QVFVEJNG
    c. RVFVEJNG
    d. QVFVFJNG

19. Seven boys J, M, N, K, P, L and O sit in a row facing the South (but not necessarily in the same order). K sits fifth to the left of J. K does not sit at any of ends. L sits exactly in the middle of the row. L sits third to the right of M. Only two boys sit between O and P. O is not the immediate neighbour of L. Three of the following are similar by a certain logic and form a group. Which of the following does NOT belong to that group?

    a. NJ
    b. PN
    c. LO
    d. KM

20. Select the option that is related to the fifth number in the same way as the second number is related to the first number and the fourth number is related to the third number.

23 : 72 :: 38 : 117 :: 46 : ?

    a. 138
    b. 156
    c. 144
    d. 122

21. Which country will host the FIFA World Cup 2022?

    a. China
    b. South Africa
    c. Qatar
    d. England

22. Which of the following elements has the largest atomic radii?

    a. Beryllium
    b. Lithium
    c. Nitrogen
    d. Carbon

23. Who won a gold medal for India in the javelin throw event at Tokyo Olympics 2020?

    a. Sumit Antil
    b. Shivpal Singh
    c. Neeraj Chopra
    d. Ajeet Singh Yadav

24. In which type of Megalith (grave/memorial) were the stone pieces set in a circular shape around the grave?

    a. Cairn circle
    b. Dolmen
    c. Rock cut cave
    d. Menhir

25. Who among the following was Akbar's revenue minister?

    a. Tansen
    b. Todar Mal
    c. Raja Man Singh
    d. Birbal

26. Sundari trees are found in the _____.

    a. Mahanadi delta
    b. Ganga-Brahmaputra delta
    c. Godavari delta
    d. Muthupet delta

27. The steep rocky coast rising almost vertically above sea water is called _____.
    a. sea caves
    b. sea cliff
    c. sea arches
    d. ox-bow lake

28. Bonalu is a Hindu festival celebrated to worship Goddess Mahakali in which of the following states?
    a. Telangana
    b. Assam
    c. Kerala
    d. Madhya Pradesh

29. Which of the following glands/organs in human body secretes bile juice?
    a. Pancreas
    b. Liver
    c. Pituitary
    d. Pineal

30. The number of females per 1000 males in the population is called the _____.
    a. birth rate
    b. sex ratio
    c. death rate
    d. literacy rate

31. In computing, 1 nibble = ?
    a. 4 Bits
    b. 4 Bytes
    c. 8 Bytes
    d. 8 Kilo Bytes

32. In MS-Word, which of the following keyboard shortcuts is used to select text and graphics from the current position to the top of the screen?
    a. Shift + Page up
    b. Ctrl + Shift + Left arrow key
    c. Ctrl + Shift + Right arrow key
    d. Ctrl + A

33. The _____ field is a way to send an email to multiple people without them knowing who else is receiving the email.
    a. from
    b. bcc
    c. cc
    d. to

34. The process of transferring files from Internet to user Computer is called:
    a. Downloading
    b. Uploading
    c. FTP
    d. JPEG

35. What is the full form of COBOL?

    a. Common Basic Operating Language
    b. Computer Basic Oriented Language
    c. Computer Based Operating Language
    d. Common Business Oriented Language

36. Which function key is used for opening help?
    a. F1
    b. F2
    c. F4
    d. F3

37. Third generation computers used _____.
    a. VLSI technique
    b. Transistors
    c. Vacuum tubes
    d. Integrated circuits

38. What is the full form of PNG in the computer image format?
    a. Printable New Graphic
    b. Printable New Graphical
    c. Port Natural Graphics
    d. Portable Network Graphics

39. Which of the following belongs to the category of fourth generation languages?
    a. Machine language
    b. High-level language
    c. Assembly language
    d. Query language

40. Which of the following is NOT a search engine?
    a. Bing
    b. Ask
    c. Yahoo
    d. Safari

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Programme Details

of the

Value Added Course (VAC)

on

"Basics of Computer Application"

Organized by

Department of Mathematics, Government General Degree College, Dantan-II

Duration

16/10/2019-04/11/2019

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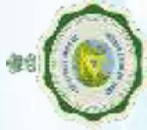
THE DEPARTMENT OF MATHEMATICS

KASHMULI, DANTAN-II,PASHIM MEDINIPUR, WEST BENGAL , 721445

Value Added Course

Session 2019-2020

Basics of Computer Application

Course Co-ordinater : Biplab Maity

Joint Course Co-ordinater : Dr. Pravash Kumar Giri

For Registration Kindly Contact:

Biplab Maity **(9874693793)**

Dr. Pravash Kumar Giri **(8617670164)**

Duration of the Course : 11days (33 Hours)
Date of starting the course : 16/10/2019

Name of the Teachers

1. Biplab Maity
2. Dr. Pravash Kumar Giri

"Basic of computer Application" aims to give students a basic understanding of software development and computer systems. The goal of the course is to give students the fundamental information and abilities they need to pursue jobs or additional education in computer applications and related industries.

About the Course

1. This a 36 hours off-line mode course.

2. This course is open to all undergraduate student of Government General Degree College, Dantan-II.

3. Course fee is nil.

4. The duration of each class will be one hour and thirty minutes.

5. To get the final certificate students are required to appear in 90% of class.

Evaluation

1. Evaluation will be done mid-course and at the end of term.

2. Both Practical and written examination on will be taken.

3. On the successful completion of the course, certificate will be given to the student.

Our Patron

Dr. Shaishab Kumar Dinda
Officer-in-Charge
Government General Degree College, Dantan-II

Mr. Pabitra Kumar Rana
IQAC Co-Ordinator
Government General Degree College, Dantan-II

Syllabus of the course

Unit 1 : Generation of computer.

Unit 2 : Logical organization of a computer.

Unit 3 : Hardware and Software.

Unit 4 : Operating System.

Unit 5 : Programming Language.

Unit 6 : Memory and Storage : Computer Memory, Internal Memory, External Memory.

Unit 7 : Working with Files and Folders : File explorer, Files and Folder, Shortcut Icon.

Unit 8 : Fun with Tux paint : Parts of the Tux Paint, Different tools, Slide Show.

Unit 9 : More on Paint.

Unit10 : Paint 3D.

Unit11 : Browsing the Internet : Internet terms, Uses of Internet, Using a Web Browser, Accessing a Web Page.

Unit12: Cyber Ethics and Cyber Crime.

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Objective of the course

1. A basic computer application course aims to provide fundamental computer knowledge and programming/algorithm skills..

2. Its goal is to acquaint students with the basic ideas and theories of computing so they may comprehend how computers function, how software is created, and how to design basic programs.

3. It also aids in the development of analytical and critical thinking abilities in pupils, which are essential for using computers to solve problems in the real world.

Outcome of the course

1. The learning objectives of a foundational computer application course usually involve comprehension of core concepts, principles, and computational reasoning.

2. Students also usually gain proficiency in problem-solving skills and the ability to analyze and design simple algorithms and programs.

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Tentative Schedule of classes

Days	Date	Time(1st Half) (11 A.M-12.30 P.M)	Time(2nd Half) (1 P.M-2.30 P.M)
1	16/10/2019	Unit 1: (P.K.G)	Unit 2: (B.M)
2	17/10/2019	Unit 2: (B.M)	Unit 1: (P.K.G)
3	18/10/2019	Unit 3: (B.M)	Unit 3: (B.M)
4	21/10/2019	Unit 5: (P.K.G)	Unit 4: (B.M)
5	22/10/2019	Unit 4: (B.M)	Unit 5: (P.K.G)
6	23/10/2019	Unit 7: (B.M)	Unit 6: (P.K.G)
7	24/10/2019	Unit 6: (P.K.G)	Unit 6: (P.K.G)
8	25/10/2019	Unit 11: (B.M)	Unit 8: (P.K.G)
9	30/10/2019	Unit 9: (P.K.G)	Unit 1: (B.M)
10	1/11/2019	Unit 12: (B.M)	Unit 10: (P.K.G)
11	04/11/2019	M.C.Q TEST	Valedictory Session

P.K.G: Pravash Kumar Giri   B.M.: Biplab Maity

Classes will be conducted in the computer lab of Mathematics Department
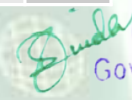
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Programme Details

of the

Value Added Course (VAC)

on

"Ethics in our daily practices"

Organized by

Department of Philosophy, Government General Degree College, Dantan-II

Duration

16/10/2022-02/11/2022

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Government of West Bengal
Government General Degree College, Dantan-II
Kashmuli * Porolda * Dantan-II * Paschim Medinipur * West Bengal * Pin-721445
Department of Philosophy

Ref. No. VAC/PHIL/08/2022/01   **Date: 29/08/2022**

On the basis of Proposal of IQAC, GGDC Dantan-II to conduct A Value Added Course, a Departmental Meeting will be held on 31/08/2022 at 3pm. All the staffs of the department are requested to attend the meeting.

Agenda: 1. Formation of Value Added Course Syllabus.
          2. Fixation the Probable Course Timing and Guidelines.

(SANJIB MAJI)
Assistant Professor and Head
Department of Philosophy
Govt. Gen. Degree College, Dantan-2

Head
Department of Philosophy
Govt. Gen. Degree College,
Dantan-II

Copy to:
1. Dept. File
2. TCS
3. ACS
4. Co-ordinator, IQAC

Officer - in- Charge
Govt. Gen.Degree College.
Dantan - II

Ref. No. VAC/PHIL/09/2022/0ℛ

Date: 03/09/2022

Based on discussion in the previous Departmental Meeting on 31/08/2022, the formation of A Value Added Course Committee is necessary to conduct the proposed Value Added Course. So on the basis the proposal of Officer-in-charge, GGDC Dantan-II, a meeting will be held on 07/09/2022 in Officer-in-charge room at 1pm. All the staffs of the philosophy department and IQAC Co-ordinator are requested to attend the meeting.

Agenda: 1. Formation of Value Added Course Committee.

(SANJIB MAJI)
Assistant Professor and Head
Department of Philosophy
Govt. Gen. Degree College, Dantan-2

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Dantan - II

After discussion in the meeting, today A committee has been formed consisting 6 members to monitor the evaluation process of proposed VAC course on "Ethics in Our Daily Practices" organised by the Department of Philosophy and IQAC, Government General Degree College Dantan-II on and from 16/10/2022 to 02/11/2022(Tentative). Members of the Value Added Course Committee are as follows:

1. Sri Sanjib Maji, Assistant Professor & HOD, Dept. of Philosophy(Course Co-Ordinator)

2. Sri Aniruddha Das, Assistant Professor and Co-Ordinator of IQAC, Dept. of Mathematics(Course Co-Ordinator)

3. Sri Sumangal Ghosh, Assistant Professor, Dept. of Philosophy(Joint Course Co-Ordinator)

4. Sri Amit Pan, Assistant Professor, Dept. of Philosophy(Joint Course Co-Ordinator)

5. Dr. Madhusudan Bera, Assistant Professor, Dept. of Chemistry(Senior Member of VAC Committee nominated by the Head of the Institution)

6. Sri Samik Saha, Assistant Professor, Dept. of Physics(Technical Associate)

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Ref. No. VAC/PHIL/09/2022/03   **Date: 10/09/2022**

On the basis of meeting dated 07/09/2022, A Meeting of Value Added Course Committee will be held on 14/09/2022 at 2pm. All the Committee members are requested to attend the meeting.

Agenda:
1. Fixation of Registration Process, Course Timing and Guidelines.
2. Fixation of Evaluation Process.
3. Matters Arising.

Officer-in-Charge
Govt. Gen. Degree College, Dantan-II
Officer-in-charge
Govt. Gen. Degree College
Dantan-II

Assistant Professor and Head
Department of Philosophy
Govt. Gen. Degree College, Dantan-2

Head
Department of Philosophy
Govt. Gen. Degree College,
Dantan-II

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Resolutions of Meeting:-

1. It has been decided unanimously that this Value Added Course is **Free of Cost**. Students may register themselves for proposed Value Added Course on **"Ethics in Our Daily Practices"** in Offline mode within **24/09/2022**.

2. After successful completion of application, a tentative course schedule will be published for the proposed course.

3. VAC Course Guidelines will be announced in the inaugural meet of the course.

4. Certificates will be given to all the successful participants on the basis of attended classes and Course End Examination(MCQ Pattern).

5. 90% marks are allotted for Course End Examination and 10% marks are allotted for Offline Classes.

6. All the Offline Classes will be held at Seminar Hall-2.

7. Marks Division for Class Attendance is as follows-

50% -59%. -- 2 point, 60%-69% -- 4 point, 70% -79% -- 6 point

80% - 89% -- 8 point, 90% & above -- 10 point

8. Marks Division for Certificate is as follows-

90%--- A+ Grade, 80% -- A Grade, 70%-- B+ Grade

60% -- B Grade, 50% -- C+ Grade, 40%--C Grade

9. After successful completion of the course, participants may collect their certificates from office.

Signature:

1. Dmila 14/9/2022 24/09/2022

2. Sanjib Manji 14.09.2022

3. Annupam 14.09.2022

4. Sumajar Ghosh 14.09.2022

5. Sanin Saha 14.09.2022

6. Madhusudan Bera 14.09.2022

7. Aniruddha Day 14.09.2022

Officer - in- Charge
Govt. Gen.Degree College.
Gantan - II

Govt. of West Bengal

Office of the Principal / Officer-in-Charge

Government General Degree College, Dantan-II

Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in ::
Email – kgcprincipal@yahoo.com

Ref. No. VAC/PHIL/09/2022/04   Date: 15/09/2022

Notification

It is for information of all students of Government General Degree College, Dantan-II that the Department of Philosophy is going organize a **Value Added Course** on "**Ethics in Our Daily Practices**" in collaboration with IQAC on and from 16th October 2022 to 2nd November 2022(Tentative) in Offline Mode.

The interested students of our college have to register themselves for the aforesaid Course within 24/09/2022. **No course fees or registration fees are required to register.** For further enquiry they can contact to the Course Co-ordinators before the last date of registration. A flyer is attached with notice.

It is to further mention that the registered candidates should try their best to attend all the classes.

Participation certificate will be provided after successful completion of the course as directed by the college authority.

Officer - in - Charge
Govt. Gen.Degree College.
Dantan - II

Officer-in-Charge

Govt. Gen. Degree College, Dantan-II

Officer-in-charge
Govt. Gen. Degree College
Dantan-II

Head & Course Co-Ordinator

Department of Philosophy

Govt. Gen. Degree College, Dantan-II

Head
Department of Philosophy
Govt. Gen. Degree College,
Dantan-II

Value Added Course

on

"Ethics in Our Daily Practices"

Organized by

Department of Philosophy
In collaboration with the
Internal Quality Assurance Cell

Government General Degree College, Dantan-II
Kashmuli, Paschim Medinipur
(Affiliated to Vidyasagar University)

(To obtain a certificate, 40% marks have to be scored in the course-end examination)

- **Tentative Program Schedule:** 16th October 2022 to 2nd November 2022
  Students may register himself/herself from the Office in the Course within 24/09/2022.

Course Co-ordinators
Sri Sanjib Maji
(HOD, Dept. of Philosophy, Ph No: 9903891916) and Sri Aniruddha Das
(Co-Ordinator, IQAC, Ph No: 7278944240)

Joint Course Co-ordinators
Sri Sumangal Ghosh (Asst. Professor, Dept. of Philosophy) and
Sri Amit Pan (Asst. Professor, Dept. of Philosophy)

Senior Member of VAC Committee
Dr. Madhusudan Bera(Asst. Professor, Dept. of Chemistry)

Technical Associate
Sri Samik Saha (Asst. Professor, Dept. of Physics, Ph No: 9932392974)

Officer - in- Charge
Govt. Gen.Degree College
Dantan - II

Government of West Bengal
Government General Degree College, Dantan-II

(College recognised under Section 2 (f) of the UGC Act, 1956)
Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website ::
dantan2govtcollege.ac.in ::
Email – kgcprincipal@yahoo.com

Ref. No. VAC/PHIL/09/2022/05   **Date: 24/09/2022**

Notice

It is hereby notified to all the students who have registered for VAC Course (Ref. No. VAC/PHIL/09/2022/04 Dated 15/09/2022) organised by the Department of Philosophy, Government General Degree College, Dantan-II that All Registered students have to attend a General Meet on 16/10/2022 at 11am in the Seminar Hall-2. All details related to VAC Course will be announced in this Meet. The List of Registered students is attached with this notice.

Counter-Signed by

Officer-in-Charge
Govt. Gen. Degree College, Dantan-ll

Officer-in-charge
Govt. Gen. Degree College
Dantan-II

Head & Course Co-Ordinator
Department of Philosophy
Govt. Gen. Degree College, Dantan-ll

Head
Department of Philosophy
Govt. Gen. Degree College,
Dantan-II

Officer - in- Charge
Govt. Gen.Degree College.
Dantan - II

Serial No.	Name	Semester	Subject
1.	RITU BERA	3rd	English
2.	SANKARI MAITY	3rd	Philosophy
3.	SUJIT GIRI	3rd	Philosophy
4.	SISIR MAITY	3rd	English
5.	SUDIPA MONDAL	3rd	History
6.	SUSMITA SAU	3rd	English
7.	DIPANKAR SEN	3rd	History
8.	PAMPI PAYRA	3rd	History
9.	SAHELI RANA	3rd	History
10.	KAKALI DAS	3rd	History
11.	MOUMITA DAS	3rd	English
12.	TUSI BHUNIA	3rd	English
13.	RINKI BHUNIA	3rd	History
14.	SUSMITA SAU	3rd	History
15.	DIPALI SAU	3rd	History
16.	ANINDITA PAL	3rd	History
17.	APARNA GIRI	3rd	History
18.	SAJAL MANDAL	3rd	English
19.	RINKU ACHARYA	3rd	History
20.	KUNTALA GIRI	3rd	History
21.	ATANU LAL	3rd	English
22.	SOMA JANA	3rd	English
23.	SUSMITA BARIK	3rd	History
24.	RUMA KAJLI	3rd	History
25.	NILIMA MANNA	3rd	History
26.	MAMPI SAHOO	3rd	History
27.	KANCHAN PRADHAN	3rd	History
28.	SUSHMITA BERA	3rd	History
29.	BITHI BHUNIA	3rd	History
30.	ABHIJIT BERA	3rd	History
31.	SUSHMITA RAY	3rd	English
32.	MILAN DAS	3rd	History
33.	PRAMITA HANSDA	3rd	History
34.	PIKU SAHOO	3rd	General
35.	ANURADHA SANKI	3rd	General
36.	PUJA RANI DAS	3rd	History
37.	MOUSUMI GIRI	3rd	Bengali

38.	SUVASRI DASMAHAPATRA	3rd	General
39.	PADMABATI PATRA	3rd	General
40.	GOURI DAS	3rd	General
41.	PABITRA JANA	3rd	English
42.	SHUVAJIT BERA	3rd	General
43.	SIDHANTA GHORAI	3rd	Political Science
44.	SHREYA ROY	3rd	Bengali
45.	NIBEDITA NANDI	3rd	General
46.	JHARNA DAS	3rd	General
47.	ARPITA SAU	3rd	General
48.	TAPASI SAU	3rd	General
49.	SUSOVAN SAU	3rd	History
50.	MILAN CHATIAL	3rd	Bengali
51.	PRADIP DHAL	3rd	Political Science
52.	PRADIP DAS	3rd	Bengali
53.	SOUMEN SAHOO	3rd	English
54.	RINKI MONDAL	3rd	Bengali
55.	MOUMITA PATRA	3rd	Bengali
56.	TAMALIKA BARIK	3rd	Bengali
57.	PRASENJIT PUSTI	3rd	General
58.	SHIULI BHUNIA	3rd	General
59.	TAPASI ADAK	3rd	History
60.	SANTANU DAS	3rd	General
61.	GOKUL GHARAI	3rd	General
62.	SANKAR DAS	3rd	Philosophy
63.	RUPAM GIRI	3rd	General

Government of West Bengal
Office of the Principal / Officer-in-Charge
Government General Degree College, Dantan-II
(College recognised under Section 2 (f) of the UGC Act, 1956)
Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in::

Date: 16/10/2022

Value Added Course on *'Ethics in Our Daily Practices'*
Organized by Dept. of Philosophy & IQAC, GGDC, Dantan-II

Guidelines for Evaluation Procedure

After completion of the Classes an evaluation process will be conducted by the respected concern authority. Evaluation guidelines is given below –

Mode of Exam.- MCQ

Full Marks-100

Marks Division- 45×2=90(MCQ)

Time - 1.30 Hrs.

10 Marks for Class Attendance

[40% - 49% - 2 marks

50% - 59% - 4 Marks

60% - 69% - 6 Marks

70% - 79% - 8 Marks

80% - 100% - 10 Marks]

Gradation Scale
90% & Above – A+ Grade
80% - 89% – A Grade
70% - 79% – B+ Grade
60% - 69% – B Grade
50% - 59% – C+ Grade
40% - 49% – C Grade

Course Co-Ordinator
HOD, Department of Philosophy
Kashmuli, Porolda, Paschim Medinipur-721445
Head
Department of Philosophy
Govt. Gen. Degree College,
Dantan-II

Co-Ordinator of IQAC
Government General Degree College, Dantan-II
Kashmuli, Porolda, Paschim Medinipur-721445
Co-ordinator, IQAC
Govt. Gen. Degree College
Dantan-II, Paschim Medinipur

Officer - in- Charge
Govt. Gen.Degree College.
Dantan - II

Value Added Course on

Date: 02-11-2022

'Ethics in Our Daily Practices'

Organized by Dept. of Philosophy & IQAC, GGDC Dantan-II

Course Schedule & Contact Hours Division

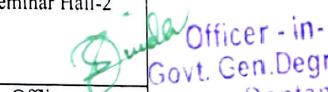| Date & Time	Lecture Duration & Interaction with Participants	Resource Person	Topic/Title	Platform/Mode
16.10.2022	11:00 am – 12:00 pm	Speech of Officer-in-Charge, Co-Ordinator of IQAC, Course Co-ordinator & Joint Course Co-ordinators Government General Degree College, Dantan-II	Inauguration & Welcome Address	Offline at Seminar Hall-2
	12:00 pm – 2:00 pm	Sri Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"The Ethics of Care"	Offline at Seminar Hall-2
	2:30 pm – 3:30 pm	Sri Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Reverence for Life"	Offline at Seminar Hall-2
17.10.2022	11:00 am – 1:00 pm	Mr. Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Kinship Ethics"	Offline at Seminar Hall-2
	1:30 pm – 2:30 pm	Mr. Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Animal Killing"	Offline at Seminar Hall-2
18.10.2022	11:00 am – 1:00 pm	Sri Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Euthanasia"	Offline at Seminar Hall-2
	1:30 pm – 2:30 pm	Sri Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Suicide"	Offline at Seminar Hall-2
19.10.2022	11:00 am – 1:00 pm	Dr. Amit Pan Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Moral and Non-Moral Actions"	Offline at Seminar Hall-2
	1:30 pm – 2:30 pm	Sri Sanjib Maji Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Land Ethics"	Offline at Seminar Hall-2

Officer-in-Charge
Govt. Gen.Degree College.
Dantan - II

Date	Time	Speaker	Topic	Venue
20.10.2022	11:00 am – 1:00 pm	Dr. Amit Pan Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Hedonism"	Offline at Seminar Hall-2
	1:30 pm – 2:30 pm	Dr. Amit Pan Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Sakama Karma"	Offline at Seminar Hall-2
21.10.2022	11:00 am – 1:00 pm	Dr. Amit Pan Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Utilitarianism"	Offline at Seminar Hall-2
	1:30 pm – 2:30 pm	Dr. Amit Pan Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Niskama Karma"	Offline at Seminar Hall-2
22.10.2022	11:00 am – 1:00 pm	Dr. Amit Pan Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Deontological Theories"	Offline at Seminar Hall-2
	1:30 pm - 2:30 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Anthropocentrism"	Offline at Seminar Hall-2
23.10.2022	11:00 am – 1:00 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Theories of Punishment"	Offline at Seminar Hall-2
	1:30 pm - 2:30 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Non- Anthropocentrism"	Offline at Seminar Hall-2
28.10.2022	11:00 am - 1:00 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Shallow and Deep Ecology"	Offline at Seminar Hall-2
	1:30 pm - 2:30 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Ecological Concern in Indian thoughts: Jaina Views"	Offline at Seminar Hall-2
29.10.2022	11:00 am - 1:00 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Purusarthas"	Offline at Seminar Hall-2
	1:30 am – 2:30 pm	Sri Sumangal Ghosh Joint Course Co-ordinator Assistant Professor of Philosophy Government General Degree College, Dantan-II	"Ecological Concern in Indian thoughts: Bauddha Views"	Offline at Seminar Hall-2
02.11.2022	11:00 am – 1:00 pm		Examination in MCQ Pattern	Offline at Seminar Hall-1
	1:00 pm – 2:00 pm		Valedictory Session	Offline at Seminar Hall-1

*Total Contact Hours: 34

Officer - in- Charge
Govt. Gen.Degree Colle
Dantan - II

02.11.2022

Course Co-ordinator
HOD, Department of Philosophy
Government General Degree
College, Dantan-II
Kashmuli, Porolda, Paschim **Head**
Medinipur-72**Department** of Philosophy
Govt. Gen. Degree College
Dantan-II

Co-Ordinator of IQAC
Government General Degree
College, Dantan-II
Kashmuli, Porolda, Paschim
Medinipur-721445QAC
Govt. Gen. Degree College
Dantan-II, Paschim Medinipur

02/11/2022

Officer-in-Charge
Government General Degree
College, Dantan-II
Kashmuli, Porolda, Paschim
Medinipur-721445
Officer-in-charge
Govt. Gen. Degree College
Dantan-II

Programme Details

of the

Value Added Course (VAC)

on

"Reading Indian Polity and Governance for Competitive Examinations"

Organized by

Department of Political Science, Government General Degree College, Dantan-II

Duration

07/10/2022-19/10/2022

Officer - in- Charge
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Dantan - II

THEME OF VAC COURSE

INDIAN CONSTITUTION
- Making of the Indian Constitution
- Sources of the Indian Constitution
- Preamble of the Constitution
- The Constituent Assembly of India
- Features of the Indian Constitution
- Features taken from other countries
- Schedules in Constitution of India
- Amendment of the Constitution

FUNDAMENTAL RIGHTS & FUNDAMENTAL DUTIES
- Fundamental Rights
- Fundamental Duties of the Citizens of India
- Directive Principles of State Policy
- Constitutional Remedies

PARLIAMENT & INDIAN JUDICIARY
- Parliamentary System in India
- Budget in Parliament
- Anti-Defection Law
- Supreme Court of India
- High Court & District Courts in India
- Judicial Activism in India

UNION & STATE EXECUTIVE
- President of India: Power and Functions
- Vice-President: Power and Functions
- Prime Minister of India: Power and Functions
- Cabinet Committees
- Governor: Power and Functions
- Chief Minister: Power and Functions
- Union-State Relations / Centre-State Relations
- 7th Schedule (Lists in the Indian Constitution)

CONSTITUTIONAL & NON-CONSTITUTIONAL BODIES
- Election Commission of India
- Union Public Service Commission
- State Public Service Commission
- Planning Commission of India
- Finance Commission of India
- NITI Aayog
- Comptroller and Auditor General of India
- Lokpal & Lokayukta
- Central Vigilance Commission
- Attorney General of India

EMERGENCY PROVISIONS OF THE CONSTITUTION
- National Emergency
- State Emergency
- Financial Emergency

Value Added Course on

Reading Indian Polity & Governance for Competitive Examinations

Department of Political Science
Government General Degree College, Dantan II
Kashmuli, Porolda, Paschim Medinipur, Pin: 721445

Officer-in-charge
Govt. Gen. Degree College
Dantan-II

Officer-in-Charge
Govt. Gen.Degree College.
Dantan - II

Ref No: VAC/PLS/01/2022   Date: 20/09/2022

Theme: Reading Indian Polity & Governance for Competitive Examinations

(A value-added course organised by Department of Political Science&IQAC)
Course Code: GGDC_PLS_01 VAC :::: Academic Session: 2022-2023

Programme Notice

This is for kind attention to all the students of this college that Department of Political Science is going to organise a value added course on above mentioned theme (Reading Indian Polity & Governance for Competitive Examination) of potential benefit for students looking for a role in Civil Services and other government jobs, from 07th October 2022 to 19th October 2022. Hence, students are requested to contact Course Coordinator for further information.

Medium of Instruction: Bengali and English
Duration of course: 44 hours(Theoretical Lecture: 42 contact hours, Evaluation: 2 hours)

Countersigned by

Officer-in-charge
Gen. Degree College
Dantan-II

Officer-In-Charge
Govt. Gen. Degree College, Dantan-II

VAC Coordinator
Department of Political Science
Govt. Gen. Degree College, Dantan-II

Officer - in- Charge
Govt. Gen.Degree College.
Dantan - II

VALUE ADDED COURSE

ON

READING INDIAN POLITY & GOVERNANCE

FOR COMPETITIVE EXAMINATIONS

ACADEMIC YEAR 2022-2023

Course Objective: As per the directions of University Grants Commission, with the objective to awake nation building spirit and the willingness to serve nation in dedicated and just way among undergraduate students, this course will provide students a platform to learn in perfect style. With a team of motivated teachers and best research scholars and structured course methodology this course will provide aspirants a comprehensive guidance in towards success in the competitive field of civil service and other government services. This course will cover all the key concepts of the Indian Polity and Governance. Classes will be conducted through audio-visual media and students will be provided with detailed reading materials for each topic. This course is absolutely no-cost for students of this college.

Resource Persons for VAC: Department of Political Science

ANIRUDDHA DAS
ASSISTANT PROFESSOR, WBES, GGDC DANTAN-II
Email: dasaniruddha960@gmail.com
Tel 7278944240

OINDRILA BHATTACHARJEE
ASSISTANT PROFESSOR, LJD LAW COLLEGE
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AANKITA GANGULY
FACULTY, SURENDRANATH LAW COLLEGE, KOLKATA
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Tel 9051636803

TAPAS GHOSH
ASST. PROFESSOR, WBES, BANARHAT GOVT COLLEGE

ANTARA BHATTACHARYA
NET JRF, PHD RESEARCH SCHOLAR, VU
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MD EKRAMUL HOQUE
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Tel 9811440863

SADDAM HUSSAIN
ASSISTANT PROFESSOR, WBES, GGDC DANTAN-II

RINA SAMANTA
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Email: biswajit9154.prasad@gmail.com
Tel 9088192357

Officer - in - Charge
Govt. Gen.Degree College.
Dantan - II

SCHEDULE OF THEMATIC CLASSES

Date	Duration	Resource Person	Title of Topic	Interaction with participants
07/10/2022 Friday	10:00- 11:30 PM	Dr. Shaishab Kr. Dinda: Officer-in-Charge Mr. Aniruddha Das: Co-ordinator of IQAC Mr. Aniruddha Das: Head- Dept. of Political Science Mr. Saddam Hussain: VAC Course Coordinator Mrs. Rina Samanta, VAC Joint Course Coordinator Government General Degree College, Dantan-II	**Inauguration and welcome address**	
	12:00 - 01:15 PM	Mr. Saddam Hussain, Course Co-ordinator, Assistant professor, Government General Degree College, Dantan-II	**Indian Constitution** ➤ Thematic Background of the Course ➤ Contemporary Relevance of the Course ➤ Future Prospectus ➤ Possible outcome of course	1.15 hours
08/10/2022 Saturday	10:00- 12:00 PM	Mr. Aniruddha Das Assistant professor, Head- Department of Political Science Government General Degree College, Dantan-II	**Indian Constitution** ➤ Making of the Indian Constitution ➤ Sources of the Indian Constitution	2 hours
	01:00- 03:00 PM	Mr. Aniruddha Das Assistant professor, Head- Department of Political Science Government General Degree College, Dantan-II	**Indian Constitution** ➤ Preamble of the Constitution ➤ The Constituent Assembly of India	2 hours
10/10/2022 Monday	10:00- 12:00 PM	Mr. Tapas Ghosh Assistant professor, Department of Political Science Banarhat Kartick Oraon Govt College, Jalpaiguri, University of North Bengal	**Indian Constitution** ➤ Features of the Indian Constitution ➤ Features taken from other countries	2 hours
	01:00- 03:00 PM	Mr. Tapas Ghosh Assistant professor, Department of Political Science Banarhat Kartick Oraon Govt College, Jalpaiguri, University of North Bengal	**Indian Constitution** ➤ Schedules in Constitution of India ➤ Amendment of the Constitution	2 hours

Officer-in-charge
Officer-in-charge
Govt. Gen. Degree College
Govt. Gen. Degree College, Dantan-II

Coordinator-IQAC
Govt. Gen. Degree College, Dantan-II

VAC Coordinator
Govt. Gen. Degree College, Dantan-II

Officer - in- Charge
Govt. Gen.Degree College,
Dantan - II

SCHEDULE OF THEMATIC CLASSES

Date	Duration	Resource Person	Title of Topic	Interaction with participants
11/10/2022 Tuesday	10:00-12:00 PM	**Md. Ekramul Hoque** Assistant professor, Department of History Government General Degree College, Dantan-II	**Fundamental Rights & Fundamental Duties** ➤ **Fundamental Rights** ➤ **Fundamental Duties of the Citizens of India**	2 hours
	01:00-03:00 PM	**Md. Ekramul Hoque** Assistant professor, Department of History Government General Degree College, Dantan-II	**Fundamental Rights & Fundamental Duties** ➤ **Directive Principles of State Policy** ➤ **Constitutional Remedies**	2 hours
12/10/2022 Wednesday	10:00-12:00 PM	**Mrs. Rina Samanta** Assistant professor, Department of Political Science Government General Degree College, Dantan-II	**Parliament & Indian Judiciary** ➤ **Parliamentary System in India** ➤ **Budget in Parliament**	2 hours
	01:00-03:00 PM	**Mrs. Rina Samanta** Assistant professor, Department of Political Science Government General Degree College, Dantan-II	**Parliament & Indian Judiciary** ➤ **Supreme Court of India** ➤ **High Court & District Courts in India**	2 hours
13/10/2022 Thursday	10:00-12:00 PM	**Mrs. Rina Samanta** Assistant professor, Department of Political Science Government General Degree College, Dantan-II	**Parliament & Indian Judiciary** ➤ **Judicial Activism in India** ➤ **Anti-Defection Law**	2 hours
	01:00-03:00 PM	**Mr. Saddam Hussain,** Course Co-ordinator, Assistant professor, Government General Degree College, Dantan-II	**Emergency Provisions of Constitution** ➤ **National Emergency** ➤ **State Emergency** ➤ **Financial Emergency**	2 hours

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SCHEDULE OF THEMATIC CLASSES

Date	Duration	Resource Person	Title of Topic	Interaction with participants
14/10/2022 Friday	10:00-12:00 PM	Ms. Aankita Ganguly Faculty (SACT II) Department of Law Surendranath Law College, Kolkata WB	**Constitutional & Non-constitutional Bodies** ➤ **Union Public Service Commission** ➤ **State Public Service Commission**	2 hours
	01:00-03:00 PM	Ms. Aankita Ganguly Faculty (SACT II) Department of Law Surendranath Law College, Kolkata WB	**Constitutional & Non-constitutional Bodies** ➤ **Election Commission of India** ➤ **Finance Commission of India**	2 hours
15/10/2022 Saturday	10:00-12:00 PM	Ms. Oindrila Bhattacharya Assistant professor, Department of Law LjD Law College, Kolkata	**Constitutional & Non-Constitutional Bodies** ➤ **Planning Commission of India** ➤ **NITI Aayog**	2 hours
	01:00-03:00 PM	Ms. Oindrila Bhattacharya Assistant professor, Department of Law LjD Law College, Kolkata	**Constitutional & Non-Constitutional Bodies** ➤ **Lokpal & Lokayukta** ➤ **Central Vigilance Commission**	2 hours
17/10/2022 Monday	10:00-12:00 PM	Ms. Antara Bhattacharya Ph.D Research Scholar Department of Political Science Vidyasagar University	**Constitutional & Non-Constitutional Bodies** ➤ **Comptroller and Auditor General of India** ➤ **Attorney General of India**	2 hours
	01:00-03:00 PM	Ms. Antara Bhattacharya Ph.D Research Scholar Department of Political Science Vidyasagar University	**Union & State Executive** ➤ **Cabinet Committees** ➤ **7th Schedule (Matters Listed in the Indian Constitution for Administration)** Union List-State List- Concurrent List	2 hours

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SCHEDULE OF THEMATIC CLASSES

Date	Duration	Resource Person	Title of Topic	Interaction with participants
18/10/2022 Tuesday	10:00-12:00 PM	Mr. Biswajit Prasad Hazam PhD, Research Scholar Department of Political Science with I.R Jadavpur University	**Union & State Executive** ➤ President of India: Power and Functions ➤ Vice-President: Power and Functions	2 hours
	01:00-03:00 PM	Mr. Biswajit Prasad Hazam PhD, Research Scholar Department of Political Science with I.R Jadavpur University	**Union & State Executive** ➤ Prime Minister of India: Power and Functions	2 hours
19/10/2022 Wednesday	10:00-12:00 PM	Mr. Biswajit Prasad Hazam PhD, Research Scholar Department of Political Science with I.R Jadavpur University	➤ Chief Minister: Power and Functions **Union & State Executive** ➤ Governor: Power and Functions ➤ Cabinet Committees	2 hours
	01:00-03:00 PM	Mr. Saddam Hussain, Course Co-ordinator, Assistant professor, Department of Political Science Government General Degree College, Dantan-II	**Valedictory Session**	2 hours
20/10/2022 Thursday	01:00-03:00 PM		**MCQ Examination**	2 Hours

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